

Agency Name: \_\_\_\_\_  
 Shipping Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Completed By: \_\_\_\_\_  
 Phone: \_\_\_\_\_

# Nutrition Services Branch Materials Requisition Form

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4. Scan and email to [NSBmaterialsreg@dhhs.nc.gov](mailto:NSBmaterialsreg@dhhs.nc.gov) (PDF or Word DOC), Fax to 919.870.4818 or mail to NSB, 1914 Mail Service Center, Raleigh, NC 27699-1914 or 5601 Six Forks Rd., Raleigh, NC 27609 or Courier 54-42-01.
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## Vendor Management

**Note: for those items that change with the federal fiscal year (FFY), please specify the FFY you are requesting.**

Quantity	Item #	Resource
	0057	Vendor Manual      FFY _____ [also available at <a href="http://www.nutritionnc.com">www.nutritionnc.com</a> ]
	779	N.C. WIC Vendor Information Update (form)      FFY _____
	2766	WIC Price List (form)      FFY _____ <i>Note: Needed only for new retail vendors</i>
	2766P	WIC Price List for Free-Standing Pharmacies (form) <i>Note: Needed only for new free-standing pharmacies</i>
	2768	WIC Vendor Agreement/Terms of Agreement (form)      FFY _____
	2768A	Amendment to the WIC Vendor Agreement
	2768P	WIC Vendor Agreement/Terms of Agreement for Free-Standing Pharmacies (form)      FFY _____
	2769	NC WIC Vendor Transaction Guide (10/pack-240/box)      FFY _____
	2769-B	BNFT® App Transaction Guide Insert for Cashiers (500/pack)
	2925-1	WIC Vendor Monitoring Report page 1 (form)      FFY _____
	2925-2	WIC Vendor Monitoring Report page 2 (form)      FFY _____
	3282	NC WIC Vendor Application – pages 1-5 (form)      FFY _____
	3282-3A	NC WIC Vendor Application – page 3A (form)      FFY _____ <i>Note: needed only for vendors with more than one (1) owner/officer.</i>
	5092	NC eWIC Accepted Here Window Cling (English only)

## Certification and Participation

Quantity	Item #	Resource
	(E) 0002	WIC Fair Hearing Poster (Single Item)
	(S) 0002S	
	(E) 0003	Are You Moving? Poster (Single Item)
	(S) 0003S	
	(E) 0004	Rights and Responsibilities Laminated Card (Single item, double-sided)
	(S) 0004-S	
	(E/S) 0005	And Justice For All Poster (Single Item)
	0008	USDA Hotline Poster (Single Item)
	(E/S) 0009	Voter Registration Question Card (Single Item, double-sided)
	(E) 0010	NVRA Agency Transmittal Form (50/pad)
	(E/S) 0012	NVRA Voter Registration Preference Form
	(E) 0022	NC WIC Appointment Cards (500/box)
	(S) 0022	
	(E) 3307	NC WIC Program Shopping Guide (140/box)
	(S) 3307	NC WIC Program Shopping Guide (140/box)
	3492	WIC Exchange of Information Form (50/pack)
	3835	WIC Program Medical Documentation (Form, 50/pad)

## Outreach

Quantity	Item #	Resource
	(E/S) 0020	WIC Makes A Healthy Difference! Trifold Brochure (50/pack)
	(E/S) 0024	Moms Need WIC Too (Bookmark) (Single Item)
	(E) 0026	WIC Welcomes You Poster (Single Item)
	(S) 0026	
	(E) 0030	Refer A Friend Card (500/box)
	(S) 0030-S	
	(E/S) 0031	Nutrition Services Rx (25/pad)
	(E/S) 0032	WIC Outreach Bookmark (Single Item)
	(E/S) 0033	WIC Kids Are Off To A Smart Start! Bookmark (50/pack)

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(E/S) 0034	Next Step Baby! Bookmark (50/pack)
(E/S) 0035	Not All Heros Wear Capes! Bookmark (50/pack)
(E/S) 0036	You Got This, Mom! Bookmark (50/pack)
(E/S) 0037	Be the Mom You Want To Be! Bookmark (50/pack)
(E/S) 0038	You've Got This Veggie Thing Down! Bookmark (50/pack)
(E/S) 0039	You've Got This! Bookmark (50/pack)
(E/S) 0040	WIC Kids Are Off To A Healthy Start! Bookmark (50/pack)
(E/S) 0041	WIC Is Here To Serve You! Bookmark (50/pack)
(E) 0066	What is WIC? Fact Sheet (50/pack)
(S) 0066S	
(E)3703	NC SNAC: NC Food and Nutrition Resource Programs Flyer
(S)3703	
(E) 3956	Breastfeeding and WIC, WIC Makes a Healthy Difference; Healthcare Outreach (Single Item)
(S) 3956-S	
(E) 5000	Healthy Diet, Healthy Baby, Large Poster (18" x 24") (Single Item)
(S) 5000-S	
(E) 5003	Healthy Diet, Healthy Baby, Small Poster (11" x 17") (Single Item)
(S) 5003-S	
(E) 5004	Healthy Diet, Healthy Baby, Teal, Medium Flyer (8 ½" x 11") (Single Item)
(S) 5004-S	
(E) 5005	Healthy Diet, Healthy Baby, Purple, Medium Flyer (8 ½" x 11") (Single Item)
(S) 5005-S	
(E) 5006	Healthy Diet, Healthy Baby, Teal, Small Flyer (5 ½" x 8") (Single Item)
(S) 5006-S	
(E) 5007	Healthy Diet, Healthy Baby, Purple, Small Flyer (5 ½" x 8") (Single Item)
(S) 5007-S	
(E) 5008	Smart Bites by WIC Recipe Card: Baked Meatloaf (Single Item)
(S) 5008-S	
(E) 5009	Smart Bites by WIC Recipe Card: Macaroni and Cheese (Single Item)
(S) 5009-S	
(E) 5011	Smart Bites by WIC Recipe Card: Chicken Noodle Soup (Single Item)
(S) 5011-S	
(E) 5012	Look Who's 1! Birthday Card (100/pack, Includes envelopes)
(S) 5012-S	
(E) 5013	Look Who's 2! Birthday Card (100/pack, Includes envelopes)
(S) 5013-S	
(E) 5014	Look Who's 3! Birthday Card (100/pack, Includes envelopes)
(S) 5014-S	
(E) 5015	Look Who's 4! Birthday Card (100/pack, Includes envelopes)
(S) 5015-S	
(E) 5093	NC eWIC Outreach Cards for Current Participants, Purple Card (100/pack)
(S) 5093-S	
(E) 5094	NC eWIC Outreach Cards for Potential Participants, Teal Card (100/pack)
(S) 5094-S	
(E) 3700	wichealth.org Flyer, English (8 ½" x 11", 100/pack)
(S) 3700-S	wichealth.org Flyer, Spanish (8 ½" x 11", 100/pack)
(E) 3701	wichealth.org Card, English (4"x9", 100/pack)
(S) 3701-S	wichealth.org Card, Spanish (4"x9", 100/pack)

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### Fresh Baby Outreach and Nutrition Education

Quantity	Item #	Resource
		First Toothbrush (60/box)
		Self-Feeding Spoon (60/box)
		MyPlate Dairy Training Cup (60/box)
		MyPlate 4-Section Plate (60/box)
		Get Active Set: Bag, Beach Ball & Water Bottle (6/box)
		I Heart Vegetables Recipe Book, <b>English</b> (50/Box)
		I Heart Vegetables Recipe Book, <b>Spanish</b> (50/Box)

### Preconception, Prenatal and Postpartum Nutrition Education

Quantity	Item #	Resource
	(E) 4210	Women and Underweight Brochure (25/pack)
	(E) 4221	Taking Care of Me (booklet) (50/pack)
	(E) 4226	Tips for A Healthy Pregnancy (50/pack)
	(S) 4226S	
	(E/S) 4228	Text4Baby Flyer (100/pad)
	(E) 4229	Text4Baby Referral Card (100/pack)
	(S) 4229S	
	(E) 4230	Text4Baby Poster (Single Item)
	(S) 4230S	
	(S) 4232S	Mujer Total (50/pack)
	(E) 4240	Eating for Two (100/pack)
	(S) 4240-S	

### Breastfeeding Peer Counselor Program

Quantity	Item #	Resource
	(E) 3980	Making a Difference for WIC Families (100/pack)
	(S) 3980S	
	(E) 4113	Breastfeeding Peer Counselor Program Letter of Agreement (100/pack)
	(S) 4113S	

### Breastfeeding Education

Quantity	Item #	Resource
	(E) 0073	Breastfeeding, Keep It Simple (Booklet) (50/box)
	(S) 0073S	
	(E/S) 4120	Breastfeeding: You Can Do It! (DVD) (25/pack)
	(E) 5018	Ready, Set, BABY: A Guide for Welcoming Your New Family Member (Participant Booklet, 15/pack)
	(S) 5018	
	(E) 6025	Storage and Preparation of Breast Milk (50/pack)
	(S) 6025-S	

### Infant Nutrition Education

Quantity	Item #	Resource
	(E) 0017	How to Make Formula for Your Baby (50/pack)
	(S) 0017S	
	(E) 1337	Am I ready for a spoon? (100/pack)
	(S) 1337S	
	(E) 1340	Bringing Home Baby (25/pack)
	(S) 1340S	
	(E) 1341	Let's Eat (25/pack)
	(S) 1341S	

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	(E) 1342	Out and About (25/pack)
	(S) 1342S	
	(E) 1434	Development of Infant Feeding Skills (50/pad)
	(E) 4508	Help Me Be Healthy: Birth to 6 months (50/pack)
	(S) 4508S	
	(E) 4509	Help Me Be Healthy: 6 to 12 months (50/pack)
	(S) 4509S	

### Preschool Nutrition Education

Quantity	Item #	Resource
	(E) 0023	Lead Poisoning: How to Keep Your Family Safe (25/pad)
	(S) 0023S	
	(E/S) 1495	Healthy Habits for Life Kit (100/box)
	(E) 1390	Healthy Teeth, Healthy Smiles (50/pack)
	(S) 1390	
	(E/S) 4510	Help Me Be Healthy: 1 to 1½ years (50/pack)
	(E/S) 4511	Help Me Be Healthy: 1½ to 2 years (50/pack)
	(E/S) 4512	Help Me Be Healthy: 2 to 2½ years (50/pack)
	(E/S) 4513	Help Me Be Healthy: 2½ to 3 years (50/pack)
	(E/S) 4514	Help Me Be Healthy: 3 to 3½ years (50/pack)
	(E/S) 4515	Help Me Be Healthy: 3½ to 4 years (50/pack)
	(E/S) 4516	Help Me Be Healthy: 4 to 4½ years (50/pack)
	(E/S) 4517	Help Me Be Healthy: 4½ to 5 years (50/pack)
	(E) 4671	1 Great Plate for Preschoolers (50/pad)
	(S) 4671S	

### General Nutrition Education

Quantity	Item #	Resource
	(E) 0011	Choosing Foods with Iron (100/pack)
	(S) 0011S	
	(E) 1370	Portion Distortion (50/pad)
	(S) 1370S	
	(E) 1375	Breaking Down the Food Label (50/pad)
	(S) 1375S	
	(E) 1422	Explore the World with Fruits and Vegetables (100/pack)
	(E) 1431	Fast Food Survival Guide (50/pad)
	(S) 1431S	
	(E) 1433	Simple Solutions to Help You and your Family Watch Less Television (50/pad)
	(S) 1433S	
	(E) 1435	Making Smart Breakfast Choices (50/pad)
	(S) 1435S	
	(E) 1436	Making Smart Lunch Choices (50/pad)
	(S) 1436S	
	(E) 1440	Fit Families (25/pack)
	(S) 1440S	
	(E) 1441	Mooove to low-fat milk or fat-free milk card (50/pack)
	(S) 1441S	
	(E) 1442	Mooove to low-fat milk or fat-free milk cow poster (Single Item)
	(E) 1482	Fix it Safe (50/pad)
	(S) 1482S	

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	(E) 1486	Plan, Shop, Eat (50/pad)
	(S) 1486S	
	(E) 1487	Choosing to Move More throughout the Day (50/pad)
	(S) 1487S	
	(E/S) 1498	Children in the Kitchen (50/pad)
	(E) 3308	Shopping for Beans, Peas and Lentils with Food Instruments and Cash-value Vouchers (50/pack)
	(S) 3308S	
	(E) 4670	1 Great Plate (50/pad)
	(S) 4670S	

### Farmers' Market and Food Cards

Quantity	Item #	Resource
	(E) 1432	Choosing More Fruits and Vegetables (50/pad)
	(S) 1432S	
	(E/S) 1499	Shopping for Seasonal Produce (50/pad)
	(E) 3310-3335	Food Cards (50/pack) Specify food card(s) (i.e Apple Food Card)
	(S) 3310-3335-S	
	(E) 4601	Track Your Fruit and Vegetable Cards (50/pack)
	(S) 4603S	Finding Your Balance with Fruits and Vegetables (100/pack)
	(E) 4652	Fruits and Veggies: Guide to Good T.A.S.T.E. Guide (100/pack)
	(S) 4652S	

### eWIC Resources

Quantity	Item #	Resource
	(E) 0016	Using Your North Carolina eWIC Card, Cardholder Brochure (100/pack)
	(S) 0016S	
	3301	NC eWIC Self-stick Phone Wallets (100/pack)
	(E) 5089	Reading your Receipt, eWIC Receipt Tool (Single item)
	(S) 5089	
	(E) 5091	Bnft® App Poster (Single item)
	(S) 5091-S	
	(E) 5092	Welcome NC eWIC, 8.5" x 11" Window Cling (Single item)
	(S) 5092	
	(E) 5095	NC eWIC Cardholder Booklets (100/pack)
	(S) 5095-S	
	(E) 5096	Bnft® App Tear-off, Participant Handout, English (100/pad)
	(S) 5096-S	Bnft® App Tear-off, Participant Handout, Spanish (100/pad)
		Welcome NC eWIC, 18" x 12" oval Floor Decal (Single item)
		Welcome NC eWIC, 9-ft Feather Banner, Spike Base for grass
		Welcome NC eWIC, 9-ft Feather Banner, Platform Base for flat surfaces

### Business Continuity Plan Resources

Quantity	Item #	Resource
	0089	Precise Plot: growth chart plotting aid (Single item)
	0090-A	Growth Chart 0-24 Months: Boys (100/pad)
	0091-A	Growth Chart 0-24 Months: Girls (100/pad)
	0092	Growth Chart 2-18 Years: Boys (100/pad)
	0093	Growth Chart 2-18 Years: Girls (100/pad)

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	0912	Gestational Wheel (Single item)
	0914	Body Mass Index Wheel (Single item)
	2388AB	Prenatal Weight Gain Chart: Underweight/Normal weight (100/pad)
	2388CD	Prenatal Weight Gain Chart: Overweight/Obese (100/pad)
	3302	Continuity of Services Form WIC: Infant (50/pad)
	3303	Continuity of Services Form WIC: Child (50/pad)
	3304	Continuity of Services Form WIC: Pregnant Woman (50/pad)
	3305	Continuity of Services Form WIC: Breastfeeding/Postpartum Woman (50/pad)

### Additional Requests

Quantity	Item #	Resource