

Agency Name: \_\_\_\_\_  
 Shipping Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Completed By: \_\_\_\_\_  
 Phone: \_\_\_\_\_

# Nutrition Services Branch Materials Requisition Form

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4. Scan and email to [Jeremy.Henderson@dhs.nc.gov](mailto:Jeremy.Henderson@dhs.nc.gov), Fax to 919.870.4818 or send to NSB, 1914 Mail Service Center, Raleigh, NC 27699-1914 or Courier 54-42-01.
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## Vendor Management

**Note: for those items that change with the federal fiscal year (FFY), please specify the FFY you are requesting.**

Quantity	Item #	Resource
	0057	Vendor Manual    FFY _____ [also available at <a href="http://www.nutritionnc.com">www.nutritionnc.com</a> ]
	0064	WIC Accepted Here (poster)
	779	N.C. WIC Vendor Information Update (form)    FFY _____
	2766	WIC Price List (form) FFY _____
	2766P	WIC Price List for Free-Standing Pharmacies (form) <i>Note: Needed only for new free-standing pharmacies</i>
	2768	WIC Vendor Agreement/Terms of Agreement (form)    FFY _____
	2768P	WIC Vendor Agreement/Terms of Agreement for Free-Standing Pharmacies (form)
	2769	NC WIC Vendor Transaction Guide (10/pack-240/box)    FFY _____
	2770	Ring It Up Right with WIC – Vendor Video
	2925-1	WIC Vendor Monitoring Report page 1 (form)    FFY _____
	2925-2	WIC Vendor Monitoring Report page 2 (form)    FFY _____
	2930	Vendor Authorization Agreement for Direct Deposit (ACH Credits) (form) [also available at <a href="http://www.nutritionnc.com">www.nutritionnc.com</a> ]
	2931	Replaced Food Instrument (FI)/ Cash-value Voucher (CVV) Documentation (form)
	3282-1	NC WIC Vendor Application – page 1 (form)    FFY _____
	3282-2	NC WIC Vendor Application – page 2 (form)    FFY _____
	3282-3	NC WIC Vendor Application – page 3 (form)    FFY _____
	3282-3A	NC WIC Vendor Application – page 3A (form)    FFY _____ <i>Note: needed only for vendors with more than one (1) owner/officer.</i>
	3282-4	NC WIC Vendor Application – page 4 (form)    FFY _____
	(E/S) 3504	Shopping for Infant Foods with WIC Food Instruments (single laminated sheet for vendors)

## Certification and Participation

Quantity	Item #	Resource
	(E) 0002	WIC Fair Hearing Poster (single copies)
	(S) 0002S	
	(E) 0003	Moving? Poster (single copies)
	(S) 0003S	
	0008	USDA Hotline Poster (single copies)
	(E/S) 0005	And Justice For All Poster (single copies)
	(E/S) 0009	Voter Registration Question (single copies, double-sided)
	0010	NVRA Agency Transmittal Form (50/pad) [also available at <a href="http://www.nutritionnc.com">www.nutritionnc.com</a> ]
	(E) 0012	NVRA Voter Registration Preference Form
	(S) 0012S	
	(E/S) 3301	WIC Wallet (100/box)
	(E/S) 3307	NC WIC Program Shopping Guide (10/pack-240/box)
	3492	WIC Exchange of Information Form (100/pad)
	(E/S) 3790	CNDS ID Numbers for You and Your Family (50/pack)
	3835	WIC Program Medical Documentation (form) (50/pad) [also available at <a href="http://www.nutritionnc.com">www.nutritionnc.com</a> ]
	(E) 0004	Rights and Responsibilities Laminated Card English (single copies, double-sided) [also available at <a href="http://www.nutritionnc.com">www.nutritionnc.com</a> ]
	(S) 0004-S	Rights and Responsibilities Laminated Card, Spanish (single copies, double-sided) [also available at <a href="http://www.nutritionnc.com">www.nutritionnc.com</a> ]

## Outreach

Quantity	Item #	Resource
	(E/S) 0020	WIC Makes A Healthy Difference! (50/pack)
	(E/S) 0021	Got Kids? Get WIC! (bookmark) (100/pack)
	(E/S) 0024	Moms Need WIC Too (bookmark) (100/pack)
	(E/S) 0025	Are You Pregnant? (bookmark) (100/pack)
	(E/S) 0030	Tell your friends and family...WIC has openings! (tear-off pad) (25/pad)
	(E/S) 0031	A prescription for better health... (tear-off pad) (25/pad)

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(E/S) 0032	WIC Outreach Bookmark (100/pack)
(E) 0066	Healthy Habits, Health Families Fact Sheet (100/pack)
(S) 0066S	Healthy Habits, Health Families Fact Sheet, Spanish (50/pack)
(E/S) 0006	Small Outreach Poster (25/pack)
(E/S) 0007	Large Outreach Poster
0068	Health Care Provider Outreach and Referral Packet (Single Item)
(E) 5000	Healthy Diet, Healthy Baby, Large Poster (18 x 24) (Single Item)
(S) 5000-S	
(E) 5003	Healthy Diet, Healthy Baby, Small Poster (11 x 17) (Single Item)
(S) 5003-S	
(E) 5004	Healthy Diet, Healthy Baby, Teal, Medium Flyer (8 ½ x 11) (Single Item)
(S) 5004-S	
(E) 5005	Healthy Diet, Healthy Baby, Purple, Medium Flyer (8 ½ x 11) (Single Item)
(S) 5005-S	
(E) 5006	Healthy Diet, Healthy Baby, Teal, Small Flyer (5 ½ x 8) (Single Item)
(S) 5006-S	
(E) 5007	Healthy Diet, Healthy Baby, Purple, Small Flyer (5 ½ x 8) (Single Item)
(S) 5007-S	
(E) 5008	Smart Bites by WIC Recipe Card: Baked Meatloaf (Single Item)
(S) 5008-S	
(E) 5009	Smart Bites by WIC Recipe Card: Macaroni and Cheese (Single Item)
(S) 5009-S	
(E) 5011	Smart Bites by WIC Recipe Card: Chicken Noodle Soup (Single Item)
(S) 5011-S	
(E) 5012	Look Who’s 1! Birthday Card (Single Item, Includes envelopes)
(S) 5012-S	
(E) 5013	Look Who’s 2! Birthday Card (Single Item, Includes envelopes)
(S) 5013-S	
(E) 5014	Look Who’s 3! Birthday Card (Single Item, Includes envelopes)
(S) 5014-S	
(E) 5015	Look Who’s 4! Birthday Card (Single Item, Includes envelopes)
(S) 5015-S	

### Preconception, Prenatal and Postpartum Nutrition Education

Quantity	Item #	Resource
(E) 0027		Take Care of Your Body, Take Care of Yourself. Your Guide to Multivitamins (100/pack)
(S) 0027S		Mujer Prevenida Vale Por Dos (100/pack)
(E) 4210		Women and Underweight Brochure (25/pack)
(E/S) 4228		Text4Baby Flyer (100/pad)
(E) 4229		Text4Baby Referral Card (100/pack)
(S) 4229S		
(E) 4230		Text4Baby Poster (each)
(S) 4230S		
(E) 4221		Taking Care of Me (booklet) (50/pack)
(E) 4226		Tips for A Healthy Pregnancy (50/pack)
(S) 4226S		
(S) 4232S		Mujer Total (50/pack)
(E) 4240		Eating for Two (50/pack)
(S) 4240S		Comiendo Por Dos (50/pack)
(E) 3956		WIC Breastfeeding Handout for Hospitals (Single Item)
(S) 3956S		

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<b>Breastfeeding Peer Counselor Program</b>
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Quantity	Item #	Resource
	(E) 3980	Making a Difference for WIC Families (100/pack)
	(S) 3980S	
	3985	Breastfeeding Peer Counselor Monthly Report Form (25/pack)
	(E) 4113	Breastfeeding Peer Counselor Program Letter of Agreement (50/pack)
	(S) 4113S	

<b>Breastfeeding Education</b>
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Quantity	Item #	Resource
	(E) 0073	Breastfeeding, Keep It Simple (booklet) (50/box)
	(S) 0073S	
	(E/S) 4120	Breastfeeding: You Can Do It! (DVD) (25/pack)
	(E) 5018	Ready Set BABY: A Guide for Welcoming Your New Family Member (Participant Booklet)
	(S) 5018	Ready Set BABY: Una guía para darle la bienvenida al Nuevo miembro de su familia (Participant Booklet-Spanish)

<b>Infant Nutrition Education</b>
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Quantity	Item #	Resource
	(E) 0017	How to Make Formula for Your Baby (50/pack)
	(S) 0017S	
	(E) 1337	Am I ready for a spoon? (100/pack)
	(S) 1337S	
	(E) 1340	Bringing Home Baby (25/pack)
	(S) 1340S	
	(E) 1341	Let’s Eat (25/pack)
	(S) 1341S	
	(E) 1342	Out and About (25/pack)
	(S) 1342S	
	(E) 1405	Weaning to A Cup (50/pack)
	(E) 1434	Development of Infant Feeding Skills (50/pad)
	(E/S) 3503	Shopping for Infant Foods with WIC Food Instruments (50/pack)
	(E) 4508	Help Me Be Healthy: Birth to 6 months (50/pack)
	(S) 4508S	
	(E) 4509	Help Me Be Healthy: 6 to 12 months (50/pack)
	(S) 4509S	

<b>Preschool Nutrition Education</b>
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Quantity	Item #	Resource
	(E) 0023	Lead Poisoning: How to Keep Your Family Safe (25/pad)
	(S) 0023S	
	(E/S) 1495	Healthy Habits for Life Kit (100/box)
	(E/S) 4510	Help Me Be Healthy: 1 to 1½ years (50/pack)
	(E/S) 4511	Help Me Be Healthy: 1½ to 2 years (50/pack)
	(E/S) 4512	Help Me Be Healthy: 2 to 2½ years (50/pack)
	(E/S) 4513	Help Me Be Healthy: 2½ to 3 years (50/pack)
	(E/S) 4514	Help Me Be Healthy: 3 to 3½ years (50/pack)

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	(E/S) 4515	Help Me Be Healthy: 3½ to 4 years (50/pack)
	(E/S) 4516	Help Me Be Healthy: 4 to 4½ years (50/pack)
	(E/S) 4517	Help Me Be Healthy: 4½ to 5 years (50/pack)
	(E) 4671	1 Great Plate for Preschoolers (50/pad)
	(S) 4671S	

### General Nutrition Education

Quantity	Item #	Resource
	(E) 0011	Choosing Foods with Iron (100/pack)
	(S) 0011S	
	(E) 1370	Portion Distortion (50/pad)
	(S) 1370S	
	(E) 1375	Breaking Down the Food Label (50/pad)
	(S) 1375S	
	(E) 1422	Explore the World with Fruits and Vegetables (100/pack)
	(E) 1430	Making Smart Drink Choices (50/pad)
	(S) 1430S	
	(E) 1431	Fast Food Survival Guide (50/pad)
	(S) 1431S	
	(E) 1432	Choosing More Fruits and Vegetables (50/pad)
	(S) 1432S	
	(E) 1433	Simple Solutions to Help You and your Family Watch Less Television (50/pad)
	(S) 1433S	
	(E) 1435	Making Smart Breakfast Choices (50/pad)
	(S) 1435S	
	(E) 1436	Making Smart Lunch Choices (50/pad)
	(S) 1436S	
	(E) 1440	Fit Families (25/pack)
	(S) 1440S	
	(E) 1441	Mooove to low-fat milk or fat-free milk card (50/pack)
	(S) 1441S	
	(E) 1442	Mooove to low-fat milk or fat-free milk cow poster
	(E) 1482	Fix it Safe (50/pad)
	(S) 1482S	
	(E) 1486	Plan, Shop, Eat (50/pad)
	(S) 1486S	
	(E) 1487	Choosing to Move More throughout the Day
	(S) 1487S	
	(E/S) 1498	Children in the Kitchen (50/pad)
	(E/S) 1499	Shopping for Seasonal Produce (50/pad)
	(E) 3308	Shopping for Beans, Peas and Lentils with Food Instruments and Cash-value Vouchers (50/pack)
	(S) 3308S	
	(E) 3310	Apples Food Card (50/pack)
	(S) 3310S	
	(E) 3311	Blueberries Food Card (50/pack)
	(S) 3311S	
	(E) 3312	Peaches Food Card (50/pack)
	(S) 3312S	
	(E) 3313	Strawberries Food Card (50/pack)
	(S) 3313S	

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(E) 3314	Watermelon Food Card (50/pack)
(S) 3314S	
(E) 3315	Corn Food Card (50/pack)
(S) 3315S	
(E) 3316	Greens Food Card (50/pack)
(S) 3316S	
(E) 3317	Summer Squash Food Card (50/pack)
(S) 3317S	
(E) 3318	Sweet Potato Food Card (50/pack)
(S) 3318S	
(E) 3319	Tomatoes Food Card (50/pack)
(S) 3319S	
(E) 3320	1% Milk Food Card (50/pack)
(S) 3320S	
(E) 3321	Tofu Food Card (50/pack)
(S) 3321S	
(E) 3322	Eggs Food Card (50/pack)
(S) 3322S	
(E) 3323	Canned Tuna Food Card (50/pack)
(S) 3323S	
(E) 3324	Canned Salmon Food Card (50/pack)
(S) 3324S	
(E) 3325	Dry and Canned Beans Food Card (50/pack)
(S) 3325S	
(E) 3326	Lentils Food Card (50/pack)
(S) 3326S	
(E) 3327	Dry Peas Food Card (50/pack)
(S) 3327S	
(E) 3328	Whole-wheat Bread Food Card (50/pack)
(S) 3328S	
(E) 3329	Brown Rice Food Card (50/pack)
(S) 3329S	
(E) 3330	Whole-wheat Tortillas Food Card (50/pack)
(S) 3330S	
(E) 3331	Soft-corn Tortillas Food Card (50/pack)
(S) 3331S	
(E) 3333	Whole-grain Cereals Food Card (50/pack)
(S) 3333S	
(E) 3334	Whole Wheat Pasta Food Card (50/pack)
(S) 3334S	
(E) 3335	Yogurt Food Card (50/pack)
(S) 3335S	
(E) 4601	Track Your Fruit and Vegetable Cards (50/pack)
(S) 4603S	Finding Your Balance with Fruits and Vegetables (100/pack)
(E) 4652	Fruits and Veggies: Guide to Good T.A.S.T.E. Guide (100/pack)
(S) 4652S	
(S) 4665S	Fruits and Veggies: Guide to Good T.A.S.T.E. for Kids (100/pack)
(E) 4670	1 Great Plate (50/pad)
(S) 4670S	

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Business Continuity Plan Resources		
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Quantity	Item #	Resource
	0089	Precise Plot: growth chart plotting aid (single item)
	0090-A	Growth Chart 0-24 Months: Boys (100/pad)
	0091-A	Growth Chart 0-24 Months: Girls (100/pad)
	0092	Growth Chart 2-18 Years: Boys (100/pad)
	0093	Growth Chart 2-18 Years: Girls (100/pad)
	0912	Gestational Wheel
	0914	Body Mass Index Wheel
	2388AB	Prenatal Weight Gain Chart: Underweight/Normal weight (100/pad)
	2388CD	Prenatal Weight Gain Chart: Overweight/Obese (100/pad)
	2821A	WIC Nutrition Assessment & Care Plan: Infants (100/pad)
	2821B	WIC Nutrition Assessment & Care Plan: Children (100/pad)
	2822A	WIC Nutrition Assessment & Care Plan: Pregnant Women (100/pad)
	2822B	WIC Nutrition Assessment & Care Plan: Postpartum Women (100/pad)
	2945	WIC Program Verification of Certification (VOC) (50/pack)
	(E) 3785	ID/Residence/Income Eligibility and My Rights and Responsibilities (form) (100/pack English) (100/pack Spanish)
	(S) 3785S	
	3785-2	ID/Residence/Income Eligibility Part 2 (100/pack English/Spanish)

Additional Requests		
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Quantity	Item #	Resource