



North Carolina Department of Health and Human Services
Division of Public Health • Women's & Children's Health Section
1914 Mail Service Center • Raleigh, North Carolina 27699-1914
Tel 919-733-2973 • Fax 919-733-1384

Michael F. Easley, Governor

Carmen Hooker Buell, Secretary

July 9, 2001

CACFP 01-22

MEMORANDUM

TO: Institutions Participating in the CACFP

FROM: Arnette Cowan, MS, RD, LDN
Head, Special Nutrition Programs

RE: Renewal Training

The Nutrition Services Branch, Special Nutrition Programs, will be providing "**Renewal Training**" in the Child and Adult Care Food Program (CACFP). This training is being offered to help you as an institution move as swift as possible through the renewal process and to help you better understand the process.

Institutions participating in the CACFP are strongly encouraged to attend this renewal training. The trainings will be from 9:00 AM to 1:00 PM. Due to limited space we are requesting that only **one person per institution** register to attend the training. The renewal packets along with conformation letter and directions will be mailed to your prior to the training.

Attached is a registration form. Please complete the form and return to Cora Gibson, Nutrition Services Branch, 1914 Mail Service Center, Raleigh, NC 27699-1914 or Fax to 919-715-8795 by July 20, 2001.

If you have any questions please contact Cora Gibson at 919-715-8794.

cc: SNP Staff
Auditors
Denise Rogers-Murray

Attachment



REGISTRATION FORM CACFP RENEWAL TRAINING

Name of Person Attending: _____

Name of Institution : _____

Institution Address: _____

Institution Phone Number: _____ Fax: _____

Institution CACFP Number: _____ County: _____

Please indicate below, **date** and **location** in which you will attend the Renewal Training:

DATES:

August 8, 2001

August 15, 2001

August 23, 2001

LOCATIONS:

Chapel Hill (Mayes Center)

Elizabeth City (Alberm Reg. Hlth-Roanoke)

Hickory (Catawba Co. Hlth)

Wilson (Wilson Co. Hlth)

Sylva (Jackson C. Hlth)

Fayetteville (Cumberland Co. Hlth)

Raleigh (Cooper Bldg)

Greensboro (Guildford-Tech)

Greenville (ECU-Med-Monroe Ctr)*

Wilmington (New-Hanover Reg.)*

Winston-Salem (Bowman Gray)

* Greenville site is **not available** on August 15th & Wilmington site is **not available** on August 23th.

Please return this form to Cora Gibson by July 20, 2001 to Nutrition Services Branch, 1914 Mail Service Center, Raleigh NC 27699-1914 or Fax at 919-715-8795.