

**North Carolina**  
**Department of Health and Human Services**  
**Division of Public Health**  
**Women's and Children's Health Section**  
**Nutrition Services Branch - Child and Adult Care Food Program**  
**Outside Employment Policy**

No \_\_\_\_\_ employee with Child  
(Name of Sponsoring Organization)

and Adult Care Food Program (CACFP) responsibilities and duties shall have other  
employment within or outside \_\_\_\_\_  
(Name of Sponsoring Organization)

that interferes with the completion of those CACFP responsibilities and duties. In  
addition, any employment outside of the CACFP responsibilities and duties may not  
constitute a real or apparent conflict of interest with the CACFP.

\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)