



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

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CACFP 18-12

To: Institutions Participating in the Child and Adult Food Care Program (CACFP)

From: Mary Anne Burghardt, MS, RD, LDN  
Nutrition Services Branch Head

Date: June 7, 2018

Subject: Child Nutrition Income Eligibility Guidelines July 1, 2018 – June 30, 2019

Included in this memorandum are the Income Eligibility Guidelines for the period of July 1, 2018 through June 30, 2019 to be used by institutions and facilities participating in the CACFP. All institutions in the CACFP must have on file an Income Eligibility Application for each enrolled participant who is classified as free or reduced.<sup>1</sup> If an Income Eligibility Application is not on file for a participant, that participant will be classified as denied.

Child Care Centers use *CAC-11: Child Income Eligibility Application*, which is to be completed by a parent or guardian of the participant(s). These forms must be updated annually. CACFP child care institutions have some flexibility concerning the effective date of certification for Program benefits. For further information regarding this flexibility refer to CACFP 14-03 *Effective Date of Free and Reduced-Price Meal Eligibility Determinations*.

Adult Day Care Centers must have on file *CAC-11A: Adult Income Eligibility Application*, which must be signed by the participant or an adult household member. These forms do not require annual updates.

Sponsoring Organizations of Day Care Homes use form *CAC-11B: Children Enrolled in Family Day Care Homes*. These Income Eligibility Applications must be completed by a parent or guardian of the enrolled participant(s) and updated annually. Form *CAC-11C: CACFP Eligibility Application – Family Day Care Homes Providers' Income and Provider's Own Children* must also be updated annually.

All of these forms are available on our website at [nutritionnc.com/snp/forms.htm](http://nutritionnc.com/snp/forms.htm)

If you have questions or need additional information, please contact your regional consultant.

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<sup>1</sup> Eligibility applications are not required for children participating in the At-Risk Afterschool Meals Program or for children up to age 18 and persons with disabilities regardless of age who participate in Emergency shelters.

## INCOME ELIGIBILITY GUIDELINES

Effective from July 1, 2018 to June 30, 2019

The Following Household Size and Income Standards Are Used to Determine Eligibility

HOUSEHOLD SIZE	YEARLY		MONTHLY		TWICE PER MONTH		EVERY TWO WEEKS		WEEKLY	
	Free	Reduced	Free	Reduced	Free	Reduced	Free	Reduced	Free	Reduced
1	\$15,782	\$22,459	\$1,316	\$1,872	\$658	\$936	\$607	\$864	\$304	\$432
2	\$21,398	\$30,451	\$1,784	\$2,538	\$892	\$1,269	\$823	\$1,172	\$412	\$586
3	\$27,014	\$38,443	\$2,252	\$3,204	\$1,126	\$1,602	\$1,039	\$1,479	\$520	\$740
4	\$32,630	\$46,435	\$2,720	\$3,870	\$1,360	\$1,935	\$1,255	\$1,786	\$628	\$893
5	\$38,246	\$54,427	\$3,188	\$4,536	\$1,594	\$2,268	\$1,471	\$2,094	\$736	\$1,047
6	\$43,862	\$62,419	\$3,656	\$5,202	\$1,828	\$2,601	\$1,687	\$2,401	\$844	\$1,201
7	\$49,478	\$70,411	\$4,124	\$5,868	\$2,062	\$2,934	\$1,903	\$2,709	\$952	\$1,355
8	\$55,094	\$78,403	\$4,592	\$6,534	\$2,296	\$3,267	\$2,119	\$3,016	\$1,060	\$1,508
For each additional family member add:	\$5,616	\$7,992	\$468	\$666	\$234	\$333	\$216	\$308	\$108	\$154

The poverty guidelines are sometimes loosely referred to as the "federal poverty level" (FPL), but that phrase is ambiguous and should be avoided, especially in situations (e.g., legislative or administrative) where precision is important.