



North Carolina Department of Health and Human Services
Division of Public Health

Pat McCrory
Governor

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Ambassador (Ret.)
Secretary DHHS

Daniel Staley
Acting Division Director

August 13, 2015

Memorandum

CACFP 15-17

To: Institutions Participating in the Child and Adult Care Food Program (CACFP)

From: Arnette Cowan, Head 
Special Nutrition Programs

Subject: Change to Reimbursement Payment Processing

Due to process changes occurring within the Division of Public Health's budget office, claims for reimbursement payments will no longer be processed and paid on a daily basis. Instead, claims for reimbursement payments will be processed and paid twice per week, effective immediately.

Traditionally, when an institution files a claim for reimbursement, their reimbursement payment would post to their bank account or a paper check would be issued within three to five business days, from the date the claim is entered into the NC Cares system. With the new process, the number of days it takes for the reimbursement payment to post to an institution's bank account may potentially be increased by another one to five business days.

CACFP regulation 7 CFR §226.7 (k) requires that the State Agency pay all valid claims within 45 calendar days of receipt. This new process is in compliance with this regulation. It is the State Agency's goal to pay claims for reimbursement as quickly as possible, within the processes that have been established by the Division of Public Health.

If you have questions, you may contact Misheema Morrissey, Business Officer at (919)707-5737.

cc: SNP Staff

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