



**North Carolina Department of Health and Human Services
Division of Public Health**

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Beverly Eaves Purdue, Governor

Lanier M. Cansler, Secretary

May 15, 2009

CACFP 09-06

MEMORANDUM

TO: Institutions Participating in the Child and Adult Food Program

FROM: Arnette Cowan, MS, RD, LDN
Supervisor, Special Nutrition Programs

SUBJECT: **Income Eligibility Guidelines & Income Eligibility Applications**

All Institutions in the Child and Adult Care Food Program must have on file an Income Eligibility Application for each enrolled participant classified as free or reduced. **Child Care Centers must have CAC-11. CAC-11 is to be completed by parents or guardians of the participants in the Child Care Centers.**

Adult Day Care Centers must have on file a CAC 11-A for each participant classified as free or reduced. Attached is a copy of the income eligibility applications for centers (CAC-11 or CAC 11-A) for the fiscal year 2009-2010 (July 1, 2009-June 30, 2010). If you need these forms in Spanish please contact your regional consultant. The parent household letter, on the back of the application, must accompany the Income Eligibility Application given to the parent or guardian.

Sponsoring Organizations of Day Care Homes are also receiving CAC-11B- CACFP Income Eligibility Application Children Enrolled in Family Day Care Homes and CAC-11C CACFP Income Eligibility Application – Family Day Care Homes Provider’s Income and Provider’s Own Children. These applications must be completed by the parents or guardians of the participants in the Child Care Centers.

Income Eligibility Applications must be completed for those participants classified as free or reduced. If an Income Eligibility Application is not on file for a participant, the participant will be classified as denied. The Spanish version of these forms can be found on our website located at www.nutritionnc.com

Please review the income applications and ensure that you have received the correct applications. Please remember that income eligibility applications are valid for a 12-month period, regardless of when they were approved.

Included in this mailing are the Income Eligibility Guidelines to be used by institutions, schools, and facilities participating in the Child and Adult Care Food Program (CACFP) in determining eligibility for free and reduced price meals for the period of July 1, 2009 through June 30, 2010.



North Carolina Public Health
Working for a healthier and safer North Carolina
Everywhere. Everyday. Everybody.

LOCATION: 5601 Six Forks Rd. • Raleigh, N.C. 27609-3811
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If you have questions, need additional information, or did not receive the correct application please contact your regional consultant.

c: SNP Staff
Auditors
Mary Anne Burghardt
Anteasha Farrell

Income Eligibility Guidelines

EFFECTIVE JULY 1, 2009 - JUNE 30, 2010

THE FOLLOWING HOUSEHOLD SIZE AND INCOME STANDARDS ARE USED TO DETERMINE ELIGIBILITY:

HOUSE- HOLD SIZE	YEARLY		MONTHLY		<i>TWICE PER MONTH</i>		<i>EVERY TWO WEEKS</i>		<i>WEEKLY</i>	
	<i>Free</i>	<i>Reduced</i>	<i>Free</i>	<i>Reduced</i>	<i>Free</i>	<i>Reduced</i>	<i>Free</i>	<i>Reduced</i>	<i>Free</i>	<i>Reduced</i>
1	14,079	20,036	1,174	1,670	587	835	542	771	271	386
2	18,941	26,955	1,579	2,247	790	1,124	729	1,037	365	519
3	23,803	33,874	1,984	2,823	992	1,412	916	1,303	458	652
4	28,665	40,793	2,389	3,400	1,195	1,700	1,103	1,569	552	785
5	33,527	47,712	2,794	3,976	1,397	1,988	1,290	1,836	645	918
6	38,389	54,631	3,200	4,553	1,600	2,277	1,477	2,102	739	1,051
7	43,251	61,550	3,605	5,130	1,803	2,565	1,664	2,368	832	1,184
8	48,113	68,469	4,010	5,706	2,005	2,853	1,851	2,634	926	1,317
For each Household member add:	+4,862	+6,919	+406	+577	+203	+289	+187	+267	+94	+134