

CACFP Application Update 2017-18
Budget Review Tip Sheets
SUMMARY

BUDGET	REQUIRED WORKSHEETS
Independent Center Budget (CAC 9)	Main Page Worksheet A or B – Projected Reimbursement Worksheet C – Other Income Worksheet D – Administrative Labor (even if not claiming labor) Worksheet E – Administrative Fringe Benefits – (if benefits are provided by institution) Worksheet N – Non-Food Supplies (unless paper supplies are provided with catered meal service) Worksheet O – Operating Labor Worksheet P – Operating Fringe Benefits Worksheet S – Food and Food Service Management
Sponsoring Organization of Centers Budget (CAC 8A - Centers)	Main Page Worksheet A – Administrative Funding from CACFP Centers Worksheet B – Reimbursement for CACFP Centers Worksheet C – Other Income Worksheet D – Administrative Labor Worksheet E – Administrative Fringe Benefits – (if benefits are provided by institution) Worksheet H – Administrative Supplies Worksheet I – Communications Worksheet M – Administrative Travel Worksheet P – Sponsored Center’s Administrative and Operating Costs
Sponsored Center Budget (CAC 9A)	Main Page Worksheet A or B – Projected Reimbursement Worksheet D – Sponsored Fee Calculation Worksheet O – Non-food supplies – only required if using CACFP funds Worksheet P – Operating Labor – only required if using CACFP funds Worksheet T – Food and Food Service Management - only required if using CACFP funds (Note: most sponsored center do use their CACFP reimbursement for food) Note: Worksheet C – Other Income is <u>not</u> required for sponsored centers

BUDGET	REQUIRED WORKSHEETS
Sponsoring Organization of Homes Budget (CAC 8A – Homes)	Main Page Worksheet A – Administrative Funding for Day Care Homes Worksheet B – Projected Reimbursement for Day Care Homes Worksheet C – Other Income Worksheet D – Administrative Labor Worksheet E – Administrative Fringe Benefits – (if benefits are provided by institution) Worksheet H – Administrative Supplies Worksheet I – Communications Worksheet M – Administrative Travel