

**North Carolina Department of Health and Human Services
Division of Public Health
Women's & Children's Health Section
Nutrition Services Branch
Special Nutrition Programs
Child and Adult Care Food Program**

**STATEMENT OF AUTHORITY
FOR INSTITUTIONS**

1. Agreement #: _____

I, the undersigned, on behalf of the Institution, state that the Child and Adult Care Food Program (CACFP) is an integral part of and therefore under the direct control and supervision of the governing body of

2. _____ whose address is
(Name of the Institution)

3. _____
(Street, City, State and Zip Code)

and that all funds relating to the CACFP will be subject to the control of the duly constituted governing body of the above-named Institution and that all funds received for the operation of the CACFP will be used exclusively for the purpose for which they were received.

4. The following named individuals are authorized to sign all CACFP documents on behalf of the Institution. The Institution shall notify the State Agency immediately upon a change relating to the authorized individual(s) designated below. The signing and submission of this form cancels previous authorizations for this Institution.

1st Printed Name Title

2nd Printed Name Title

Signature

Signature

3rd Printed Name Title

4th Printed Name Title

Signature

Signature

The representations made herein on behalf of the Institution are true and correct to the best of my knowledge. I understand that these representations are being made in connection with the receipt of federal funds and that deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes.

5. _____
Signature, Chairperson of Institution's
Governing Board or Institution's Owner

6. _____
Official Title

7. _____
Date

Instructions for Completing the Statement of Authority

1. **Agreement #:** Provide the agreement number for the institution.
2. **Name of the Institution:** Provide the name of the institution
3. **Street, City, State and Zip Code:** Provide the street or physical address, city, state and zip code for the institution.
4. **Print Name:** Print the names of ALL individuals that are authorized to sign all CACFP documents on behalf of the institution.
Title: Provide the title of the individual.
Signature: The individual must provide his/her signature.
5. **Signature:** Provide the signature of the board chair or owner of the institution.
6. **Official Title:** Provide the title of the board chair or owner of the institution.
7. **Date:** Provide the date that the board chair or owner signed the document.