

**North Carolina Department of Health and Human Services
Division of Public Health
Women's and Children's Health Section
Nutrition Services Branch – Special Nutrition Programs
Child and Adult Care Food Program**

**Free and Reduced Priced Policy Statement
Sponsoring Organizations of Day Care Homes**

(Name of Institution)

(Agreement Number)

All participants are served the same meals at no separate charge. The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Additionally, there will be no identification of children in day care home in which meals are reimbursed at both the tier I and tier II reimbursement rates, and

_____ will not make any free and reduced price

(Name of Sponsoring Organization)

eligibility information concerning individual households available to day care homes and will otherwise limit the use of such information to persons directly connected with the administration and enforcement of the Child and Adult Care Food Program.

Approved by: _____ on _____

(Committee responsible for approving policies) (date)

Adopted by Board of Directors on: _____

(date)

Signature of Board Chair

or President of Organization: _____

(Signature)

_____ (date)

06/13