



North Carolina Department of Health and Human Services
Division of Public Health – Women’s & Children’s Health Section

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Michael F. Easley, Governor

Carmen Hooker Odom, Secretary

June 13, 2007

CACFP 07-08

MEMORANDUM

TO: Institutions Participating in the Child and Adult Food Program

FROM: Arnette Cowan, MS, RD, LDN
Supervisor, Special Nutrition Programs

SUBJECT: Income Eligibility Guidelines & Income Eligibility Applications

All Institutions in the Child and Adult Care Food Program must have on file an Income Eligibility Application for each enrolled participant classified as free or reduced. **Child Care Centers must have CAC-11. CAC-11 is to be completed by parents or guardians of the participants in the Child Care Centers.**

Adult Day Care Centers must have on file a CAC 11-A for each participant classified as free or reduced. Attached is a copy of the income eligibility applications for centers (CAC-11 or CAC 11-A) for the fiscal year 2007-2008. If you need these forms in Spanish please contact your regional consultant. The parent household letter, on the back of the application, must accompany the Income Eligibility Application given to the parent or guardian.

Sponsoring Organizations of Day Care Homes are also receiving CAC-11B CACFP Income Eligibility Application Children Enrolled in Family Day Care Homes and CAC-11C CACFP Income Eligibility Application – Family Day Care Homes Provider’s Income and Provider’s Own Children. These applications must be completed by the parents or guardians of the participants in the Child Care Centers.

Income Eligibility Applications must be completed for those participants classified as free or reduced. If an Income Eligibility Application is not on file for a participant, the participant will be classified as denied. The Spanish version of these forms can be found on our website located at www.nutritionnc.com

Please review the income applications and ensure that you have received the correct applications. Please remember that income eligibility applications are valid for a 12-month period, regardless of when they were approved.



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Included in this mailing are the Income Eligibility Guidelines to be used by institutions, schools, and facilities participating in the Child and Adult Care Food Program (CACFP) in determining eligibility for free and reduced price meals for the period of July 1, 2007 through June 30, 2008.

If you have questions, need additional information, or did not receive the correct application please contact your regional consultant.

Enclosures

cc: SNP staff
Auditors
Maryanne Burghardt
Anteasha Farrell

Income Eligibility Guidelines

EFFECTIVE JULY 1, 2007 - JUNE 30, 2008

THE FOLLOWING HOUSEHOLD SIZE AND INCOME STANDARDS ARE USED TO DETERMINE ELIGIBILITY:

HOUSE- HOLD SIZE	YEARLY		MONTHLY		TWICE PER MONTH		EVERY TWO WEEKS		WEEKLY	
	Free	Reduced	Free	Reduced	Free	Reduced	Free	Reduced	Free	Reduced
1	13,273	18,889	1,107	1,575	554	788	511	727	256	364
2	17,797	25,327	1,484	2,111	742	1,056	685	975	343	488
3	22,321	31,765	1,861	2,648	931	1,324	859	1,222	430	611
4	26,845	38,203	2,238	3,184	1,119	1,592	1,033	1,470	517	735
5	31,369	44,641	2,615	3,721	1,308	1,861	1,207	1,717	604	859
6	35,893	51,079	2,992	4,257	1,496	2,129	1,381	1,965	691	963
7	40,417	57,517	3,669	4,794	1,685	2,397	1,555	2,213	778	1,107
8	44,941	63,955	3,746	5,330	1,873	2,665	1,729	2,460	865	1,230
For each Household member add:	+4,524	+6,438	+377	+537	+189	+269	+174	+248	+87	+124