



North Carolina Department of Health and Human Services
Division of Public Health – Women’s & Children’s Health Section

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Michael F. Easley, Governor

Carmen Hooker Odom, Secretary

January 19, 2007

MEMORANDUM

CACFP 07-01

To: Institutions Participating in the Child and Adult Care Food Program

**From: Arnette Cowan, MS, RD, LDN
Head, Special Nutrition Programs**

Subject: Approval Dates and Claiming Reimbursement

7 CFR §226.11(a) allows state agencies to reimburse for meals served in accordance with provisions of the Program in the calendar month preceding the calendar month in which the agreement is executed or to reimburse centers for meals served in approved centers on and after the effective date of the Program agreement. Additionally, 7 CFR §226.2 defines “New Institution” as an institution applying to participate in the Program for the first time, or an Institution applying to participate in the Program after a lapse in participation.

The State agency reimburses new institutions beginning the month the agreement is approved. Renewing institutions and renewing sponsored centers are reimbursed for the month prior to the month the agreement is approved by the State agency.

The Child and Adult Care Food Program year begins in October. If an institution’s agreement is not approved prior to November 30, a lapse in participation exists. The institution is considered a new institution and therefore will be reimbursed the month the agreement is approved by the state agency. For example, if an institution participated in fiscal year 2005-2006, and an agreement is not approved until December, the first month the institution can begin claiming is December. The institution is not eligible to claim reimbursement for October and November.

Likewise, if a sponsored center participated under a Sponsoring Organization and the agreement for the sponsoring center was not submitted until December, the Sponsoring Organization can claim reimbursement for that center beginning in December.

cc: SNP Staff
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