



North Carolina Department of Health and Human Services  
Division of Public Health – Women’s & Children’s Health Section

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Michael F. Easley, Governor

Carmen Hooker Odom, Secretary

June 30, 2005

**CACFP 05-08**

**MEMORANDUM**

**TO:** Institutions Participating in the Child and Adult Food Program  
Sponsoring Organizations of Day Care Homes

**FROM:** Arnette Cowan, MS, RD, LDN  
Supervisor, Special Nutrition Programs

**SUBJECT: Income Eligibility Guidelines & Income Eligibility Applications**

All Institutions in the Child and Adult Care Food Program must have on file an Income Eligibility Application for each enrolled participant classified as free or reduced. Centers must have CAC-11. **CAC-11 is to be completed by Child Care Centers.** Attached is a copy of the income eligibility applications for centers (CAC-11) for the fiscal year 2005-2006. These applications should be used for the period of July 1, 2005 through June 30, 2006. If you need these forms in Spanish please contact your regional consultant. The parent household letter, on the back of the application, must accompany the Income Eligibility Application given to the parent or guardian.

Sponsoring Organizations of Day Care Homes are also receiving CAC-11B CACFP Income Eligibility Application Children Enrolled in Family Day Care Homes and CAC-11C CACFP Income Eligibility Application – Family Day Care Homes Provider’s Income and Provider’s Own Children. These applications should be used for the period of July 1, 2005 through June 30, 2006.

**Income Eligibility Applications must be completed for those participants classified as free or reduced. If an Income Eligibility Application is not on file for a participant, the participant will be classified as denied.**

Please review the income applications and ensure that you have received the correct applications. Please remember that income eligibility applications are valid for a 12-month period, regardless of when they were approved.

Included in this mailing are the Income Eligibility Guidelines to be used by institutions, schools, and facilities participating in the Child and Adult Care Food Program (CACFP) in determining eligibility for free and reduced price meals for the period of July 1, 2005 through June 30, 2006.

If you have questions, need additional information, or did not receive the correct application please contact your regional consultant.

Enclosures

cc: SNP staff  
Auditors



Location: 1330 St. Mary’s Street • Raleigh, N.C. 27605

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# Income Eligibility Guidelines

**EFFECTIVE JULY 1, 2005 - JUNE 30, 2006**

**THE FOLLOWING HOUSEHOLD SIZE AND INCOME STANDARDS ARE USED TO DETERMINE ELIGIBILITY:**

| HOUSE-<br>HOLD<br>SIZE                  | YEARLY |         | MONTHLY |         | TWICE PER MONTH |         | EVERY TWO WEEKS |         | WEEKLY |         |
|---|--------|---------|---------|---------|-----------------|---------|-----------------|---------|--------|---------|
|   | Free   | Reduced | Free    | Reduced | Free            | Reduced | Free            | Reduced | Free   | Reduced |
| 1                                       | 12,441 | 17,705  | 1,037   | 1,476   | 519             | 738     | 479             | 681     | 240    | 341     |
| 2                                       | 16,679 | 23,736  | 1,390   | 1,978   | 695             | 989     | 642             | 913     | 321    | 457     |
| 3                                       | 20,917 | 29,767  | 1,744   | 2,481   | 872             | 1,241   | 805             | 1,145   | 403    | 573     |
| 4                                       | 25,155 | 35,798  | 2,097   | 2,984   | 1,049           | 1,492   | 968             | 1,377   | 484    | 689     |
| 5                                       | 29,393 | 41,829  | 2,450   | 3,486   | 1,225           | 1,743   | 1,131           | 1,609   | 566    | 805     |
| 6                                       | 33,631 | 47,860  | 2,803   | 3,989   | 1,402           | 1,995   | 1,294           | 1,841   | 647    | 921     |
| 7                                       | 37,869 | 53,891  | 3,156   | 4,491   | 1,578           | 2,246   | 1,457           | 2,073   | 729    | 1,037   |
| 8                                       | 42,107 | 59,922  | 3,509   | 4,994   | 1,755           | 2,497   | 1,620           | 2,305   | 810    | 1,153   |
| For each<br>Household<br>member<br>add: | +4,238 | +6,031  | +354    | +503    | +177            | +252    | +163            | +232    | +82    | +116    |