



North Carolina Department of Health and Human Services
Division of Public Health – Women’s & Children’s Health Section

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Michael F. Easley, Governor

Carmen Hooker Odom, Secretary

June 11, 2004

CACFP 04-12

MEMORANDUM

TO: Adult Day Care Centers Participating in the Child and Adult Food Program

FROM: Arnette Cowan, MS, RD, LDN
Supervisor, Special Nutrition Programs

SUBJECT: Income Eligibility Guidelines & Income Eligibility Applications

All Adult Day Care Centers participating in the Child and Adult Care Food Program must have on file an Income Eligibility Application for each enrolled participant classified as free or reduced. **CAC-11A is to be completed by Adult Day Care Centers (printed on blue paper).** Attached is a copy of the income eligibility applications for Adult Day Care Centers (CAC-11A) for the fiscal year 2004-2005. These applications should be used for the period of July 1, 2004 through June 30, 2005. If you need these forms in Spanish please contact your regional consultant. The parent household letter, on the back of the application, must accompany the Income Eligibility Application given to the parent or guardian.

Please review the income applications and ensure that you have received the correct applications. Please remember that income eligibility applications are valid for a 12-month period, regardless of when they were approved.

Included in this mailing are the Income Eligibility Guidelines to be used by institutions, schools, and facilities participating in the Child and Adult Care Food Program (CACFP) in determining eligibility for free and reduced price meals for the period of July 1, 2004 through June 30, 2005.

If you have questions, need additional information, or did not receive the correct application please contact your regional consultant.

Enclosures

cc: SNP staff
Auditors



Income Eligibility Guidelines

EFFECTIVE JULY 1, 2004 - JUNE 30, 2005

THE FOLLOWING HOUSEHOLD SIZE AND INCOME STANDARDS ARE USED TO DETERMINE ELIGIBILITY:

| HOUSE- HOLD SIZE | YEARLY | | MONTHLY | | TWICE PER MONTH | | EVERY TWO WEEKS | | WEEKLY | |
|--|--------|---------|---------|---------|-----------------|---------|-----------------|---------|--------|---------|
| | Free | Reduced | Free | Reduced | Free | Reduced | Free | Reduced | Free | Reduced |
| 1 | 12,103 | 17,224 | 1,009 | 1,436 | 505 | 718 | 466 | 663 | 233 | 332 |
| 2 | 16,237 | 23,107 | 1,354 | 1,926 | 677 | 963 | 625 | 889 | 313 | 445 |
| 3 | 20,371 | 28,990 | 1,698 | 2,416 | 849 | 1,208 | 784 | 1,115 | 392 | 558 |
| 4 | 24,505 | 34,873 | 2,043 | 2,907 | 1,022 | 1,454 | 943 | 1,342 | 472 | 671 |
| 5 | 28,639 | 40,756 | 2,387 | 3,397 | 1,194 | 1,699 | 1,102 | 1,568 | 551 | 784 |
| 6 | 32,773 | 46,639 | 2,732 | 3,887 | 1,366 | 1,944 | 1,261 | 1,794 | 631 | 897 |
| 7 | 36,907 | 52,522 | 3,076 | 4,377 | 1,538 | 2,189 | 1,420 | 2,021 | 710 | 1,011 |
| 8 | 41,041 | 58,405 | 3,421 | 4,868 | 1,711 | 2,434 | 1,579 | 2,247 | 790 | 1,124 |
| For each House-hold member add: | +4,134 | +5,883 | +345 | +491 | +173 | +246 | +159 | +227 | +80 | +114 |