



North Carolina Department of Health and Human Services
Division of Public Health – Women’s & Children’s Health Section
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Michael F. Easley, Governor

Carmen Hooker Odom, Secretary

June 13, 2003

CACFP 03-08
Corrected Copy

MEMORANDUM

TO: Institutions Participating in the Child and Adult Food Program
Sponsoring Organizations of Day Care Homes

FROM: Arnette Cowan, MS, RD, LDN
Supervisor, Special Nutrition Programs

SUBJECT: Income Eligibility Guidelines & Income Eligibility Applications

All Institutions in the Child and Adult Care Food Program must have on file an Income Eligibility Application for each enrolled participant classified as free or reduced. Centers must have CAC-11 or CAC-11A. **CAC-11A is to be completed by Adult Day Care Centers (printed on blue paper). CAC-11 is to be completed by Child Care Centers.** Attached is a copy of the income eligibility applications for centers (CAC-11 or CAC-11A) for the fiscal year 2003-2004. These applications should be used for the period of July 1, 2003 through June 30, 2004. If you need these forms in Spanish please contact your regional consultant.

Sponsoring Organizations of Day Care Homes are also receiving CAC-11B CACFP Income Eligibility Application Children Enrolled in Family Day Care Homes and CAC-11C CACFP Income Eligibility Application – Family Day Care Homes Provider’s Income and Provider’s Own Children. These applications should be used for the period of July 1, 2003 through June 30, 2004.

Included in this mailing are the Income Eligibility Guidelines to be used by institutions, schools, and facilities participating in the Child and Adult Care Food Program (CACFP) in determining eligibility for free and reduced price meals for the period of July 1, 2003 through June 30, 2004.

If you have questions, need additional information, or did not receive the correct form please contact your regional consultant.

Enclosures

cc: SNP staff
Auditors



Income Eligibility Guidelines

EFFECTIVE JULY 1, 2003 - JUNE 30, 2004

THE FOLLOWING HOUSEHOLD SIZE AND INCOME STANDARDS ARE USED TO DETERMINE ELIGIBILITY:

HOUSEHOLD SIZE	YEARLY		MONTHLY		WEEKLY	
	Free	Reduced	Free	Reduced	Free	Reduced
1	11,674	16,613	973	1,385	225	320
2	15,756	22,422	1,313	1,869	303	432
3	19,838	28,231	1,654	2,353	382	543
4	23,920	34,040	1,994	2,837	460	655
5	28,002	39,849	2,334	3,321	539	767
6	32,084	45,658	2,674	3,805	617	879
7	36,166	51,467	3,014	4,289	696	990
8	40,248	57,276	3,354	4,773	774	1,102
For each Household member add:	+4,082	+5,809	+341	+485	+79	+112