



North Carolina Department of Health and Human Services
Division of Public Health Women's & Children's Health Section

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Michael F. Easley, Governor

Carmen Hooker Odom, Secretary

April 5, 2002

CACFP 02 -11

MEMORANDUM

TO: Institution Participating in the Child and Adult Care Food Program

FROM: Arnette Cowan, MS, RD, LDN
Head, Special Nutrition Unit

SUBJECT: Outside School Hours Care Centers, 226.19-01

An outside-school-hours care center is a public or private non-profit organization or a proprietary Title XX center, licensed or approved to provide organized nonresidential child care services to enrolled children outside of school hours. The centers may participate in the Child and Adult Care Food Program (CACFP) as independent centers or under the auspices of a sponsoring organization.

The main purpose of the program is the care and supervision of children. The administering agency may not approve an outside-school-hour center (OSHCC) which offers only a food service. Additionally, the center must be organized. The activities must be planned, supervised and regularly scheduled. The administering agency may mandate submission of a schedule of activities for a one or two week period indicating the days and times of operation. The time of operation must never be during hours in which school is in operation. The OSHCC must operate outside school hours only!

All children participating in the program must be enrolled for child care, and their parents must complete free and reduced price applications to document eligibility. Meals served to children for whom no documentation of enrollment is on file may not be claimed for reimbursement under the Child and Adult Food Care Program (CACFP).

Participation must not be restrictive or exclusive based on particular skills and interests. For example, a Boy's Club can not restrict participation to the club's basketball team and a school cannot restrict participation to the football, baseball or track team. All eligible children of the Boy's Club and the school must be able to participate.

The regulations prohibit participation in the program solely to support organized, extracurricular activities restricted to children with special skills or interest. All children in the club, school, etc. must be able to participate in the scholastic, cultural or athletic activities for participation in the OSHCC under the Child and Adult Care Food Program (CACFP).

If you have questions, please contact your regional consultant.

AC/ERB/clg

cc: SNP Staff, Auditors

