



North Carolina Department of Health and Human Services
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Michael F. Easley, Governor

Carmen Hooker Buell, Secretary

January 28, 2002

CACFP 02-02

MEMORANDUM

TO: Institutions Participating in the Child and Adult Care Program (CACFP)

FROM: Arnette Cowan, MS, RD, LDN
Head, Special Nutrition Programs

RE: CACFP Institution Training for 2002

The Nutrition Services Branch, Special Nutrition Programs, will provide Program training via teleconference in 2002. The purpose of the workshops is to provide Institutions with additional training on CACFP requirements. We hope to offer additional training throughout the year.

We strongly encourage a representative from each institution to attend the trainings. **Due to limited space only two people from each Institution are encouraged to attend the workshops.** Please make copies of the attached registration form and complete one form for each workshop you plan to attend. The registration deadline is two weeks prior to scheduled workshop date. A confirmation letter will be sent along with directions to the location of the teleconference site. Once you have registered for a workshop and decide not to attend, please let Cora Gibson know at least two days or sooner before the date of workshop. If you are more than fifteen minutes late, please sign up for another workshop.

Attached are the list of workshops to be held in 2002, description of workshop topics and the registration form.

If you have questions, please contact Cora Gibson at 919-715-8794.

Attachments

cc: SNP Staff

Auditors

Denise Rogers-Murray

