



North Carolina Department of Health and Human Services
Division of Public Health – Women’s & Children’s Health Section

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Michael F. Easley, Governor

Carmen Hooker Buell, Secretary

August 24, 2001

CACFP 01-29

MEMORANDUM

To: Institutions Participating in the Child and Adult Care Food Program

From: Arnette Cowan, MS, RD, LDN
Head, Special Nutrition Programs

Subject: Administrative Budget

It has come to my attention that there was an error in the renewal instructions concerning the Administrative Budget (CAC 8A). The instruction states that all Sponsoring Organizations should complete the Administrative Budget (CAC 8A). However, after careful consideration and thought, the administrative budget (CAC 8A) **should only be completed by Sponsoring Organizations of Unaffiliated Centers**. Independent centers and Sponsoring Organizations of Affiliated Centers should complete the Annual Budget (CAC 9).

These forms can be downloaded from the website at **nutritionnc.net**. If you have questions, please contact your SNP Consultant.

cc: SNP Staff
Auditors
Denise Rogers-Murray

